

PENTAGON PROPERTIES, INC.

Checklist of items needed to process an application

Completed application

Employment Verification Form - Sign ONLY

Rental History Verification Form – Sign ONLY

PLEASE BRING THESE ITEMS

1. Application Fee \$75 for one applicant and \$25 for each other applicant
2. \$200 pet deposit – Per pet
3. 2 years of tax returns with W2s
4. 2 full months of bank statements
5. 4 weeks of pay stubs
6. Picture ID
7. Criminal Report If applicable
8. Proof of Child support
9. Proof of Alimony
10. Other _____

Estimated processing time is about 48 hours depending on employment and rental verification process.

Your credit report by: www.AnnualCreditReport.com (unless your credit score is 700 or more)

My credit score is about _____. As such, about ____% of the population of the U.S. has a higher credit score than me.

I hereby pledge to begin working immediately on improving my credit score, and will review my progress with the personnel of Pentagon Properties, Inc. every 6 months, until my credit score exceeds 700.

Signature

Date

Pentagon Properties, Inc.

APPLICATION – LOT RENTAL & MOBILE HOME RENTAL or LEASE-OPTION

Co-applicants must complete a separate rental application.

The information provided to us is entirely confidential and our institution does not share information with third party. We take the security of your information seriously and take steps to keep your information secure.

Date of Application: _____ How did you hear about us? _____

This section to be completed by management.

1st Choice

2nd Choice

3rd Choice

Stk # _____ Lot # _____ Stk # _____ Lot # _____ Stk # _____ Lot # _____

Move-in Date: _____ L/P Term: _____

Initial Payment: \$ _____ Monthly Payment: \$ _____

APPLICANT INFORMATION

Full Name: _____, _____ (Last) (First) (DOB)

Home Phone: _____ Work / Cell Phone: _____

Driver's License #: _____ State: _____

Social Security # _____ Applicant email: _____

Highest education _____

Spouse Name: _____, _____ (Last) (First) (DOB)

Home Phone: _____ Work / Cell Phone: _____

Driver's License #: _____ State: _____

Social Security # _____ Spouse email: _____

Circle the following.....

Single Married Divorced Separated

Highest education _____

ADDITIONAL OCCUPANTS

Name	Age	Relation ship	Name	Age	Relation ship

RESIDENTIAL HISTORY

Have you or your co-applicant ever lived in any of our properties? Yes ____ No ____
When? _____ Where? _____

Current Address: _____
Street # and name

(City) (State) (Zip)

Occupied: From _____ to _____
Landlord: _____ Monthly Payment: \$ _____
Landlord's Phone: _____ Landlord's FAX: _____
Reason for Moving: _____
Do you have a lease? _____ From when _____ To when _____

Previous Address: _____
Street # and name

(City) (State) (Zip)

Occupied: From _____ to _____
Landlord: _____ Monthly Payment: \$ _____
Landlord's Phone: _____ Landlord's FAX: _____
Reason for Moving: _____

EMPLOYMENT HISTORY

Current Employer: _____

Employer's Phone: _____ Employer's FAX: _____

Position: _____ Supervisor: _____

Dates Employed: _____ to _____ Salary: \$ _____ per _____

Previous Employer: _____

Employer's Phone: _____ Employer's FAX: _____

Position: _____ Supervisor: _____

Dates Employed: _____ to _____ Salary: \$ _____ per _____

Spouse's Employer: _____

Employer's Phone: _____ Employer's FAX: _____

Position: _____ Supervisor: _____

Dates Employed: _____ to _____ Salary: \$ _____ per _____

All Other Sources of Income: _____ \$ _____

_____ \$ _____

BANK & CREDIT REFERENCES

Bank Name: _____ Phone: _____

City/State: _____ FAX: _____

Checking Account #: _____ Savings Account # _____

Credit Card Company: _____ Phone: _____

Account #: _____ FAX: _____

Monthly Payment: _____ Balance Owed: _____

Credit Card Company: _____ Phone: _____

Account #: _____ FAX: _____

Monthly Payment: _____ Balance Owed: _____

MONTHLY EXPENSES *(include car, student, and personal loans, credit card payments, utilities, insurance of all types, child support, alimony, and any other monthly obligations.)*

Payment to:	Account #	Monthly Payment	Balance Owed	Phone	FAX
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		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		

VEHICLE INFORMATION (including motorcycles, trailers, RVs, boats)

Make	Model	Year	Own / Lease	Lic. Plate # / State

PERSONAL REFERENCES

Personal Reference Name: _____

Home Phone: _____ Cell/Work: _____ Relationship: _____

Personal Reference Name: _____

Home Phone: _____ Cell/Work: _____ Relationship: _____

EMERGENCY CONTACTS

Emergency Contact Name: _____

Home Phone: _____ Cell/Work: _____ Relationship: _____

Emergency Contact Name: _____

Home Phone: _____ Cell/Work: _____ Relationship: _____

MISCELLANEOUS

Number and Type of Pets: _____

- Have you ever:
- Filed for bankruptcy in the past seven years? Yes No
 - Been evicted from a rental residence? Yes No
 - Been 2 or more months late on rental payments? Yes No
 - Been convicted of a felony? Yes No

Explain any "Yes" responses: _____

AUTHORIZATION

This application must be signed by the applicant before consideration by the Landlord / Manager and is subject to the Landlord's approval.

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that any misrepresentations or omissions of facts in this application are grounds for disqualification from further consideration. I authorize the Landlord / Manager to contact all references given in this application and to conduct a credit review, including obtaining my credit report from any authorized credit reporting agency.

I agree to pay a \$50 non-refundable Application Fee.

I understand that if my application is approved the total application fee of \$50 will be applied toward my initial payment.

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____

Spouse's Signature: _____ Date: _____

Spouse's Printed Name: _____

LANDLORD / MANAGER USE ONLY

Credit Report fee \$ _____ (not refundable), received on _____

Manager Notes: _____

Boyd Roane, Inc. / Pentagon Properties, Inc
P O Box 20256, Atlanta, GA 30325
404-355-5978 - 404-355-8443

EMPLOYMENT VERIFICATION FORM

Employer information

Credit Applicant

Name: _____

Name: _____

Address: _____

Address _____

Fax: _____

Social Security # _____ (last 4 digits)

We are processing a credit application for the above referenced party and have been informed by him/her that he/she is employed by you, or was formerly employed by you. Please be assured that the information supplied by you will be held in confidence by us.

Thank you,

You are hereby authorized to release to Boyd Roane, Inc. /Pentagon Properties, Inc. the information requested.

Credit applicant _____ **Date** _____

TO BE FILLED OUT BY EMPLOYER ONLY

Please Fax this completed form to: Fax # 404-355-8443 as soon as possible.

Present Position: _____ **Dates of employment:** _____

Current base pay: _____ Hourly Weekly Monthly

How many hours a week: _____ **Overtime pay:** _____ **Bonus:** _____

Annual Income: _____ **Probability of continued employment:** _____

Additional comments: _____

Employer signature _____ **Date** _____

Boyd Roane, Inc./Pentagon Properties, Inc.

P.O. Box 20256, Atlanta, GA 30325

Ph. 404-355-5978 Fax 404-355-8443

angela@roane.com

RENTAL HISTORY VERIFICATION FORM

Landlord information

Name: _____

Address: _____

Fax # _____

Credit Applicant

Name _____

Address: _____

Account # _____

We are processing a credit application for the above referenced party and have been informed by him/her that you are/were his/her landlord at their current/former address. Please be assured that the information supplied by you will be held in confidence by us.

You are authorized to release to Boyd Roane, Inc. the information requested below.

Credit applicant _____ Date _____

(Signature)

TO BE FILLED OUT BY LANDLORD ONLY

Please Fax this completed form to: Fax # 404-355-8443 as soon as possible

Tenant has rented from: _____ to _____

Amount of Rent: _____ per _____

Lease expiration date: _____

Amount Currently Past Due: _____

Number of late payments in the last 12 months: _____

Has the resident complied with all community policies? _____

Would you rent to this tenant again? _____

Any damage to the unit? _____

Landlord _____

Date _____

Household Budget of _____

PPI Property _____

	Before Purchasing Home From PPI	After Purchasing Home From PPI	Comments
Monthly Income			
Person 1 - primary income			_____
Person 1 - secondary income			_____
Person 2 - primary income	_____	_____	_____
Person 2 - secondary income	_____	_____	_____
Other income _____	_____	_____	_____
Total Income	\$0	\$0	
Monthly Expenses			
House or Apartment Rent	_____		_____
Lot Rent			_____
Lease-Option Payment	_____	_____	_____
Home Insurance	_____	_____	_____
Home Property Tax	_____	_____	_____
Home Maintenance	_____	_____	_____
Utilities:			
Electricity			_____
Gas			_____
Water			_____
Cable TV			_____
Telephone			_____
Food			_____
Entertainment/Dining Out	_____	_____	_____
Personal Care	_____	_____	_____
Clothing	_____	_____	_____
Education	_____	_____	_____
Automobile			
Gas	_____	_____	_____
Maintenance	_____	_____	_____
Insurance	_____	_____	_____
Medical	_____	_____	_____
Pets	_____	_____	_____
Gifts	_____	_____	_____
Charitable Contributions	_____	_____	_____
Misc./Contingency	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____
Savings	_____	_____	_____
Total Expenses	\$0	\$0	
Cash Left Over	\$0	\$0	\$0